



SEPTEMBER 2026

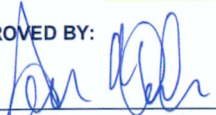
Bini'anit'áátsoh (September) - Ripening of Late Crops

Department Payroll Monthly Schedule

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	Aug 31 *1st Notice DUE Overtime, *Backpays & Payroll Deduction Forms	1 *2nd Notice DUE Overtime,*Backpays & Payroll Deduction Forms *Grazing, Farm, Land Pay Stub Detail & CD Claim Forms DUE by 9:00 am. *DPM final change on employee's assignment.	2 *Release PR Checks & Advices *Final Notice DUE Overtime, *Backpays & Payroll Deduction Forms.	3	4 Pay Period Ending CYCLE 25 **Review timecards for discrepancies.	5
6	7 HOLIDAY LABOR DAY HAPPY LABOR DAY	8 *DPM Final Update on Dept No Check List *FINAL approval and authorization of Dayforce timesheets DUE by 10am.	9	10 *Complete Final Payroll *Email Dept Timesheets	11	12
13	14 *1st Notice DUE Overtime, **Backpays & Payroll Deduction Forms	15 *2nd Notice DUE Overtime,*Backpays & Payroll Deduction Forms *Grazing, Farm, Land Pay Stub Detail & CD Claim Forms DUE by 9:00 am. *DPM final change on employee's assignment.	16 *Release PR Checks & Advices *Final Notice DUE Overtime, *Backpays & Payroll Deduction Forms.	17	18 Pay Period Ending CYCLE 26 **Review timecards for discrepancies.	19
20	21 *DPM Final Update on Dept No Check List *FINAL approval and authorization of Dayforce timesheets DUE by 10am.	22	23	24 *Complete Final Payroll *Email Dept Timesheets	25 *Finalize Payroll *Email Dept Timesheets	26
27	28 *1st Notice DUE Overtime, **Backpays & Payroll Deduction Forms	29 *2nd Notice DUE Overtime,*Backpays & Payroll Deduction Forms *Grazing, Farm, Land Pay Stub Detail & CD Claim Forms DUE by 9:00 am. *DPM final change on employee's assignment.	30 *Release PR Checks & Advices *Final Notice DUE Overtime, *Backpays & Payroll Deduction Forms.	Oct 1	2 Pay Period Ending CYCLE 1	3

****Backpay Forms** received after 4pm on a Friday during Non-Payroll Week will be moved to the next Pay Period

APPROVED BY:


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